

## Payroll Schedule 2023-2024

| 2022      | CUT-OFF                      |                              |
|-----------|------------------------------|------------------------------|
| 2023      | DOCUMENTS TO PAYROLL         | PAYDATE                      |
| June      | Thursday, June 1, 2023       | Thursday, June 15, 2023      |
|           | Thursday, June 15, 2023      | Friday, June 30, 2023        |
| July      | Wednesday, June 28, 2023     | Friday, July 14, 2023        |
|           | Thursday, July 13, 2023      | Friday, July 28, 2023        |
| August    | Wednesday, August 2, 2023    | Tuesday, August 15, 2023     |
|           | Thursday, August 17, 2023    | Wednesday, August 30, 2023   |
| September | Friday, September 1, 2023    | Friday, September 15, 2023   |
|           | Friday, September 15, 2023   | Friday, September 29, 2023   |
| October   | Monday, October 2, 2023      | Friday, October 13, 2023     |
|           | Tuesday, October 17, 2023    | Monday, October 30, 2023     |
| November  | Thursday, November 2, 2023   | Wednesday, November 15, 2023 |
|           | Wednesday, November 15, 2023 | Thursday, November 30, 2023  |
| December  | Monday, December 4, 2023     | Friday, December 15, 2023    |
|           | Monday, December 11, 2023    | Friday, December 29, 2023    |
| 2024      |                              |                              |
| January   | Tuesday, January 2, 2024     | Friday, January 12, 2024     |
|           | Wednesday, January 17, 2024  | Tuesday, January 30, 2024    |
| February  | Friday, February 2, 2024     | Thursday, February 15, 2024  |
|           | Wednesday, February 14, 2024 | Wednesday, February 28, 2024 |
| March     | Monday, March 4, 2024        | Friday, March 15, 2024       |
|           | Friday, March 15, 2024       | Thursday, March 28, 2024     |
| April     | Tuesday, April 2, 2024       | Monday, April 15, 2024       |
|           | Wednesday, April 17, 2024    | Tuesday, April 30, 2024      |
| Мау       | Thursday, May 2, 2024        | Wednesday, May 15, 2024      |
|           | Thursday, May 16, 2024       | Thursday, May 30, 2024       |
| June      | Friday, May 31, 2024         | Friday, June 14, 2024        |
|           | Wednesday, June 12, 2024     | Friday, June 28, 2024        |

**\*\*NOTE-ALL PAYROLL CLAIMS MUST BE RECEIVED IN PAYROLL BY END OF DAY ON CUTOFF DATE.**